



INDEPENDENT CHAIR – JOB DESCRIPTION

Location:	Sheffield
Remuneration:	Unremunerated - expenses covered
Reports to:	BABA Board
Time commitment:	Approximately 2 days a month

SUMMARY

Boxing is one of the oldest sports in the world and has featured in the Olympic Games since 1904. Great Britain has a successful record of achieving Olympic medals, winning three medals at Rio 2016 including one gold, five medals at London 2012 including three golds, and three medals in Beijing 2008, including one gold. The objective of GB Boxing is to win medals at the Olympic Games in Tokyo and at Paris 2024 and beyond, and in other major international competitions. To achieve this objective, GB Boxing must build upon recent successes and deliver a World Class Programme (WCP) able to identify the best boxers and support them in achieving further medal-winning success. To realise this multi-medal potential, GB Boxing will need to continue to enhance and develop the current performance programme to stay competitive in the international arena.

JOB PURPOSE

The Independent Chair will lead and manage the Board of GB Boxing in the development and delivery of a vision, strategy and policies in collaboration with the CEO and other Board members. They will represent and champion Boxing at the highest level in terms of advocacy with relevant stakeholders including key partners in UK Sport and the British Olympic Association, the media, and politicians and civil servants, and seek to deliver the best possible outcomes for the elite boxers of Great Britain.

MAIN RESPONSIBILITIES

- To act as Independent Chair of GB Boxing in such a way as to ensure that the Board takes balanced and objective decisions in the performance of its agreed role and functions, including and especially:

GB BOXING

English Institute of Sport, Coleridge Road, Sheffield S9 5DA
t: 0114 223 5693 f: 0114 223 5657 e: info@gbboxing.org.uk
Company Registered in England 6582489

**INSPIRING THE NATION
THROUGH OLYMPIC
BOXING SUCCESS**



- Setting a strategy for the sport, taking into account the performance pathways and relationships with the home nations
- Recruiting and retaining the senior executive staff GB Boxing needs to implement that strategy
- Ensuring that those staff carry out the strategy
- Ensuring that the company has the necessary resources to implement the strategy
- Ensuring that all matters discussed and agreed by the Board are properly recorded
- Maintaining high standards of financial probity by the Board
- Making sure that the Board is kept properly informed of all important matters
- Ensuring positive and effective communication surrounding the work of the GB Boxing with all key stakeholders, international bodies, media etc.

INDEPENDENT CHAIR RESPONSIBILITIES

- Chair meetings of the Board, liaise with executive staff to compile and circulate the agenda, and ensure that such meetings are properly convened and managed in accordance with the Articles of Association
- Line-manage the CEO of GB Boxing
- Report on progress made by GB Boxing to UK Sport as required
- Ensure that the Board is fully and appropriately constituted, in order to conduct its business effectively
- Ensure that the Board makes clear what powers it reserves for itself and what it has delegated to the executive staff
- Ensure that strategies, plans and policies relating to the proposed activities, finances, governance and management of GB Boxing are proposed for the Board's approval in a timely fashion and ensure that they are implemented by the executive staff
- Ensure that the Board is consulted about and receives adequate information in a timely fashion about any matter affecting GB Boxing
- Ensure that the Board members receive any information that would be useful to undertaking their responsibilities to the sport
- Ensure that all the members of the Board are given every opportunity to acquire sufficient knowledge and understanding of GB Boxing's business to enable them to make informed judgements
- Identify and meet the developmental needs of the Board as a whole with a view to enhancing its overall effectiveness
- Ensure that each member of the Board has the necessary freedom and opportunity to express their views
- Be available for discussion with any member of the Board

GB BOXING

English Institute of Sport, Coleridge Road, Sheffield S9 5DA
t: 0114 223 5693 f: 0114 223 5657 e: info@gbboxing.org.uk
Company Registered in England 6582489

**INSPIRING THE NATION
THROUGH OLYMPIC
BOXING SUCCESS**



- Maintain regular communication with the principal executive officers of GB Boxing to ensure knowledge of progress in the delivery of the GB Boxing strategy and its financial position is current
- Undertake the annual performance review and appraisal of the CEO
- Ensure the Board makes decisions on the appointment, dismissal and remuneration of the principal executive officers
- Maintain contact with key partners, assisted by the executive staff and act as a spokesperson for the Board as necessary
- Ensure that they fully understand:
 - the business of GB Boxing
 - the roles of staff in GB Boxing
 - the organisation, structure and methods of working
- Conduct an annual Board effectiveness review of the operation and outcome of the activities of the Board in order to present a report to an AGM (if held) and to evaluate the individual performance of the Directors
- Maintain on-going compliance with the Code for Sports Governance
- To be involved in discussions with the International Federation/s in order to exert influence and promote the objectives of GB Boxing

FIDUCIARY DUTIES

- To act as a Director of GB Boxing in the best interests of the organisation, with honesty and good faith
- To use such personal and professional skills, experience and judgement as they may possess with integrity and independence in order to optimise both the short and long-term performance of GB Boxing
- To play a full part in enabling the Board to arrive at balanced and objective decisions in the performance of its agreed role and functions
- To ensure that the financial and other decisions of GB Boxing are fully, promptly and properly carried out

DIRECTOR'S OBLIGATIONS

The Independent Chair will:

- Attend all Board meetings called during the year unless prevented by exceptional circumstances
- Attend the Annual General Meeting

GB BOXING

English Institute of Sport, Coleridge Road, Sheffield S9 5DA
t: 0114 223 5693 f: 0114 223 5657 e: info@gbboxing.org.uk
Company Registered in England 6582489

**INSPIRING THE NATION
THROUGH OLYMPIC
BOXING SUCCESS**



- Place on the agenda any matters relating to GB Boxing business that the Independent Chair considers should be discussed, including but not limited to the matters stated to be decided by or referred to the Board

PERSONAL OBLIGATIONS

The independent Chair will:

- Ensure that they comply with all their obligations as a Director required by law; the Memorandum and Articles; and decisions of Board Meetings
- Obtain independent professional advice at GB Boxing's expense should they consider that this is required in order to enable them to discharge their duties as a Chair and Director, provided that they first obtain the permission of a majority of the Board of Directors
- Disclose immediately any personal interest in any activity of the GB Boxing and take no further part in the Board discussion of that matter
- Act as a support to individual members of the Board

The above list is not regarded as exclusive or exhaustive, as there may be other duties and requirements commensurate with the post, which the incumbent may be required to perform from time to time.

FACTS AND FIGURES

- GB Boxing has received an award of £11.4m
- GB Boxing has 42 athlete places for 2021-25
- 32 people work on the World Class Programme
- A medal target of 3-5 medals for both Tokyo 2020 and Paris 2024
- The World Class Programme is based at the English Institute of Sport in Sheffield

ROLE COMPETENCIES

- Demonstrates strong business acumen
- Strong professional awareness
- Ability to influence across the sporting landscape at a local and international level
- Demonstrates by actions a thorough understanding of good governance
- Highly developed financial acumen

GB BOXING

English Institute of Sport, Coleridge Road, Sheffield S9 5DA
t: 0114 223 5693 f: 0114 223 5657 e: info@gbboxing.org.uk
Company Registered in England 6582489

**INSPIRING THE NATION
THROUGH OLYMPIC
BOXING SUCCESS**



CORE COMPETENCIES

- Highly developed communication skills
- Demonstrates honesty and integrity
- Creative problem solver
- A self-aware leader
- Strong planning and organisation
- Ability to empower others
- Ability to be flexible
- Can assimilate and respond to different cultural situations

BEHAVIOURS AND QUALITIES

- Can establish a vision and provide strategic direction
- Can drive and develop high performing boards
- Ability to manage change
- Can assess situations quickly and accurately to take decisive action.
- Ability to develop strategic relationships
- Strong tendency to drive for results

The British Amateur Boxing Association believes in fairness and equity and values diversity in all its dealings, welcoming applications from all sections of the community.

GB BOXING

English Institute of Sport, Coleridge Road, Sheffield S9 5DA
t: 0114 223 5693 f: 0114 223 5657 e: info@gbboxing.org.uk
Company Registered in England 6582489

**INSPIRING THE NATION
THROUGH OLYMPIC
BOXING SUCCESS**