

Boxing Road to Tokyo – European Qualifier

Role Description - COMPETITION MANAGER

GB Boxing manages and delivers the World Class Performance Programme for boxing, working in partnership with the home nation boxing governing bodies. We are seeking to recruit an Event Director for the Boxing Road to Tokyo – European Qualifier in London's Copper Box Arena.

In March 2020, 450 of Europe's top boxers from 45 nations will battle it out across 11 days of competition to secure their countries places in the Tokyo 2020 Olympic Games. This tournament is one of 4 continental qualifiers taking place early 2020, with a final World qualification tournament taking place in Tokyo ahead of the games.

GB Boxing are working in partnership with UK Sport, the BOA, the GLA, the IOC and other key stakeholders to bring this tournament to life, to provide boxers with the best possible competition environment in which to compete, and delivery a truly inspirational spectator experience.

The tournament presents significant scale and complexity and will be amongst the largest international boxing tournaments to be hosted both globally and in the UK in recent years. A Stakeholder Board has been established to oversee the safe and successful staging of the event. A Local Organising Committee is being appointed to oversee the detailed planning and delivery of the events, reporting into the Stakeholder Board through the Event Director. In addition, a Safety Advisory Group will be convened to oversee all safety elements of the events.

This is a fantastic opportunity to be involved with an Olympic sport at a critical point leading into the 2020 Tokyo Olympic Games and to shape and deliver a unique and prestigious, world class event.

We are looking for an experienced Competition Manager who will build and lead an effective and enthusiastic team responsible for the delivery of this world class event. Experience in the following areas is essential:

- Experience of working closely with athletes and team officials
- Preferable - experience of working on multi-day boxing competitions.
- Essential - experience of delivering sports competition at world or European championships in any Olympic/Paralympic sport.
- Strong event and project management including experience of indoor venues and temporary build projects for a major event.
- Budget management and the relevant reporting requirements associated with a major event or project.
- Experience and understanding of high-performance sport.
- Experience of working in key delivery areas such as athlete medical, anti-doping, scoring timing & results, sports presentation and athlete services.
- Working with a number and variety of contractors.
- Delivering a project or major event with a number of stakeholders.
- Providing regular written reports to stakeholders
- Understanding of volunteers within sports events.

- Proven ability to engage with partners and able to work with and manage a variety of people at all levels
- Experience of leading teams consisting of paid employees, contractors and volunteers.

The competition manager will be responsible for the efficient management of all elements of the competition, reporting directly to the Event Director and supported by several other functional areas such as Venue Management, Workforce Management and Transport & Accommodation. The role involves working closely within the organising framework and will be a key appointment within the Local Organising Committee. The role also requires the competition manager to ensure the event is delivered in line with the competition guidelines as set out by the IOC, and to manage all communication with visiting teams.

The successful candidate will be able to demonstrate these personal qualities and key skills:

- Good team player able to work for periods without direct supervision.
- Goal oriented, highly motivated, able to use initiative
- Able to evaluate situations and react accordingly
- Good negotiation skills
- Able to prioritise and be calm under pressure
- Appreciative of the requirements of key stakeholders
- Excellent attention to detail
- Outstanding verbal and written communication skills
- Personable, able to meet and work with people at all levels
- High standards of discretion and integrity
- Proficient and comfortable with IT and proactive with the use of technology

The base location of the successful candidate is flexible but there will be a requirement to be based in or around London at an agreed point prior to and during the Championships.

This will be a fixed term self-employed/contract role starting around September 2019 with completion around May 2020. Hours will be discussed with the successful candidate.

The total amount for the contract will be £10,000 including expenses.

To apply for this role please send a CV and covering letter detailing your suitability, the time available that you propose to commit to the role and any other projects you may be working on at the same time.

Applications should be sent to: hr@gbboxing.org.uk
For informal enquiries please contact [John Muddeman](#), UK Sport.

Closing date: Noon, 24th September 2019. Interviews the following week.

GB Boxing welcomes applications from individuals or companies with the relevant experience.

Note: This job description is not to be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in light of the changing needs of the organisation.